

CPHC Bylaws

ARTICLE I-GENERAL

A. NAME: The organization shall be called the Colorado Parrot Head Club (CPHC).

B. PURPOSE: The purpose of the organization is to promote the CPHC as a humanitarian group that shares information and social activities for mutual benefit. The organization will engage in activities which are charitable, educational, and promote the general welfare of the community.

C. STATEMENT OF PURPOSE: The CPHC is a not for profit organization dedicated to raising money for charity, preserving and improving the environment, active in community oriented projects and concerns as a means of social interaction with like-minded people interested in the lifestyle and music of Jimmy Buffett and possesses a tropical fun loving spirit.

ARTICLE II-MEMBERSHIP AND DUES

A. CLUB MEMBERSHIP: Membership in the CPHC shall be open to all, regardless of sex, creed, national origin or sexual preference. A member will be considered in good standing so long as his dues are current. There shall be two classes of membership: single, or couple/family. The annual dues for each class of membership shall be determined by the Executive Crew.

B. REMOVAL OF MEMBERSHIP: Membership may be revoked by a majority vote of the Executive Crew at any time if that member is found to have committed any of the following acts: club misrepresentation, fraud, misuse of the club's assets (including membership roster), or any other act which the Executive Crew deems to be detrimental to the reputation or well-being of the Colorado Parrot Head Club. The preceding may also be used as reasons for denial of membership to any potential member.

C. DUES: The annual dues of the CPHC will be as follows;

1. Dues renewals are due not later than the end of the first month of each dues cycle.
2. Notice for membership renewal will be included in the issue(s) of the newsletter closest to the start of each dues year.
3. Basic membership will entitle a member to fun times, events, meeting new and wonderful people and a receipt of the Club e-mail and newsletter.
4. The cost of membership and renewals will be determined by the Executive Crew.

D. LIFETIME MEMBERSHIP: In recognition of their 17 years of service to the Club, Club founders and first president, Todd and Maureen Rule, are hereby granted lifetime family membership to the Club at Club expense.

ARTICLE III-MEETINGS

A. BUSINESS/SOCIAL MEETINGS: The Club will hold regular business/social meetings which will occur at least every other month. These meetings will be conducted by the President or in his absence, a designated member of the Executive Crew. Any member in good standing may attend and participate in the business meeting, and vote at the meeting. Members will conduct themselves in a professional manner or be asked to leave the meeting until they feel they can conduct themselves in a professional manner

All club decisions at the business meeting will be by a simple majority vote of those present. Minutes will be taken at all meetings and made available upon a reasonable request. As part of the business/social meeting, some type of charity fund raising event will normally be included.

Prospective members and guests are welcome to attend these business/social meetings however, they may not vote.

The Club will also have other social events on a regular basis. Notice of such social events will be published in the newsletter.

B. EXECUTIVE CREW MEETINGS: The Executive Crew will meet on an as-needed basis, at least semi-annually. Minutes from these Executive Crew meeting will be made available to all members in good standing and reported out at the next general business meeting.

ARTICLE IV-CHAPTER OFFICERS, EXECUTIVE CREW AND ELECTIONS.

A. OFFICERS/ELECTIONS: The Club will elect the following officer for a three-year term under the conditions listed below: President. The club will appoint or elect the following officers for three-year terms under the conditions listed below: Vice President, Secretary, Treasurer and three Mates. Elections will be held during the November business meeting. An election notice will be sent electronically to all members in good standing either in the newsletter electronically or by separate e-mail. This notice will include the office(s) to be elected, the date and time of the election, a statement that the election will be on a ballot by majority of those present at the meeting and invitation to attend. Nominations will be from the floor during the meeting, self-nominations will be allowed. Any member wishing to run for an office will be entitled to a 1-3 minute speech during the meeting. Elections will be conducted by an Election Committee appointed by the President. Members of the Election Committee cannot be running for an elected office.

B. EXECUTIVE CREW: The Executive Crew will consist of the President, Vice President, Secretary, Treasurer and three Mates. The Executive Crew will be responsible for assuring all club activities are conducted within the guidelines of Parrot Head in Paradise Inc., as set forth in the PHIP by-laws established at the 1997 Meeting of the Minds, and the Club Statement of Purpose. The Executive Crew will be empowered to make decisions between business meetings to insure these goals are met. All decision will be by majority vote with each member having one vote. The President may serve as a tie breaker if majority cannot be reached. Any and all Executive Crew decisions will be reported out at the next Club meeting.

C. RESPONSIBILITIES OF OFFICERS:

1. PRESIDENT:

The President shall

- a. Have such powers and duties as are usually exercised by such an office;
- b. Be Executive Officer of the Club and preside at all general business meetings, special meetings, and meeting of the Executive Crew;
- c. Work with Committee Chairpersons and the Vice President in order to help insure all assigned task are completed in a timely manner;
- d. Have the power to call Special Meetings of the Club and the Executive Crew;
- e. Appoint members to standing and special Committees, subject to the approval of the Executive Crew and except as provided elsewhere in these bylaws;
- f. Deal with other matters as may be placed in his or her charge by the Executive Crew or membership;
- g. Deal with and try to resolve complaints and issues within the Club and with PHIP;
- h. Serve as liaison with PHIP or designate this role to another member of the Executive Crew on a case-by-case basis; and
- i. Appoint other officers and members of the Executive Crew to fill any vacancies in an office not filled by election.

2. VICE PRESIDENT:

The Vice President shall

- a. In the absence or death of the President, have the powers and duties of President;
- b. Serve as Liaison with other parrot head clubs and CPHC committees;
- c. Serve as member of Ticket Committee;
- d. Deal with other matters and or powers that are delegated to the position by the President or the Executive Crew;
- f. Work with the Charity Committee to insure all PHIP/charity guidelines are met; and
- g. Create and coordinate community service events and make them known to the membership.

3. SECRETARY:

The Secretary shall

- a. Insure that minutes are recorded at all business and Executive Crew meetings.
- b. Insure that the Club Newsletter is published on a regular basis, as established below; and
- c. Perform other duties as designated by the President and Executive Crew.

4. TREASURER:

The Treasurer shall

- a. Record and keep track of all financial functions and transactions. Responsible for distribution of all plunder;
- b. Balance account, issue checks for all charities and expenses, based on receipts supplied;
- c. Work with the Executive Crew and/or the membership committee to maintain a current membership list in order to insure that PHIP requirements are met; and
- d. Perform other duties as designated by the President and Executive Crew.

5. MATES:

Mates shall

- a. Participate in all Executive Crew decisions;
- b. Serve as liaison between members and the Executive Crew; and
- c. Perform other duties as designated by the President and the Executive Crew.
- d. Also, each Mate will assist with at least one of the following:
Charities/Community Service, Social Events, or Membership.

D. RECALL OF EXECUTIVE CREW MEMBERS

1. A Recall petition is required in order to remove any member of the Executive Crew. A petition to initiate a recall can be made by any member. The petition, which describes the reason for the recall, must be delivered to an Executive Crew Member. The petition must be signed by at least a majority of active members as of the date on which the petition is presented to an Executive Crew Member. The recall of any elected officer may be affected for any of the following reasons:

- a. Inability to execute the duties of that office.
- b. Club misrepresentation, fraud, misuse of the club's assets (including membership roster), or any other act which the Executive Crew deems to be detrimental to the reputation or well-being of the Colorado Parrot Head Club.

2. Upon presentation of a recall petition to an Executive Crew Member, the Executive Crew Member will present the validated petition to the Executive Crew. Upon validation of petition and charges, the Executive Crew will dismiss the recalled member immediately.

3. The President shall inform the membership in writing of the recall action and the results of the replacement election (or appointment) no later than ten (10) days following each action.

ARTICLE V-COMMITTEES

A. GENERAL: The following committees may be established in order to maximize involvement and participation of the Club members: Communications, Web Page, Public Relations, Charities, Membership, Merchandise and Concert Tickets. Other special committees may be established by the President, Executive Crew and/or general membership to deal with specific projects.

B. COMMITTEE ROLES: The purpose of all committees is to ensure that day-to-day functions and special events are completed in a timely manner. To this end, the committees, working under a Chairperson, are given the detailed responsibility of specific events and activities. The committees are expected to work closely with the Executive Crew on all projects/events. They are also required to keep the President and Executive Crew informed of all plans and progress.

ARTICLE VI-LIABILITY

The Colorado Parrott Head Club, its leadership and members will not be liable for any injuries or accidents that occur either to members or guests of members or to the surrounding community at any club functions, meetings, or events held by the CPHC.

By having paid dues or by attending a club function, meeting, or event held by the CPHC, each participant and attendee, whether or not a member of the CPHC, acknowledges and assumes all risks incident to and associated with the type of club function, meeting, or event. By attending a club function, meeting, or event held by the CPHC, each participant and attendee is deemed to have given a full release of liability to the Colorado Parrott Head Club, its leadership and members.

ARTICLE VII-MISCELLANEOUS

A. ADOPTION OF BYLAWS: These bylaws must be approved by a majority of members in good standing at a business meeting. Future modifications/amendments to the bylaws will be first submitted to the Executive Crew to be developed into a written document for future submittal to the Club membership at a business meeting. The proposed modification/amendment can only be approved by a majority vote at a business meeting.

B. CPHC CONCERT TICKET SYSTEM: The President or Vice President will inform the members of the CPHC as to when tickets become available to members as well as the quantity of tickets and ticket prices and the allotment each member in good standing can purchase, based on the class of membership.

C. FUNDING REQUESTS: External charitable funding requests will be made in writing to a member of the Executive Crew. Any decisions, as a result of a special funding request, will have a mandatory 30-day (or next scheduled business meeting) waiting period. An Executive Crew meeting is strongly urged so a recommendation to the general membership can be made.

D. ALTRUISM: All events and or activities sponsored by the CPHC will have portion of any proceeds raised donated to charity. The club will donate time and/or money to at least one local charity each year. The club will attempt to be involved in at least one environmental cause a year. The Charity Committee has a responsibility to take suggestions from members for charities and will make recommendations to the Executive Crew as to which charity or charities to support.